Extended Essay in Psychology
Checklist

Abstract
_____ Does your ABSTRACT have your research question, scope of the essay (theme) and the conclusion (your thesis statement)?
_____ Is your ABSTRACT under the 300 word limit?

Table of Contents
_____ Did you include an accurate TABLE OF CONTENTS?

Introduction
_____ Is your research question clearly and exactly focused, and stated in both your abstract and introduction?
_____ Did you introduce previous psychological studies that are in context to your question?
_____ Did you identify the strengths, weaknesses and omissions of these past studies?
_____ Does your introduction explain the significance and context of your topic?
_____ Does your introduction explain why your topic is worthy of investigation?
_____ Did you leave out personal experience/opinion in your introduction?

Investigation
_____ Did you use a wide-variety of sources for your investigation?
_____ Did you question and challenge your sources for their content and validity?
_____ Did you examine cultural, ethical, gender and methodological considerations? Remember that you may draw on human and non-human animals.
_____ Were you able to synthesize the conflict between varying theories and findings from the studies you referenced?
_____ Is your investigation mainly devoted to analysis and evaluation and not a description of the study?
_____ Did you consider your own experiences and views (if applicable) that have contributed to the methods used in the investigation and the interpretation of points that have arisen? (reflexive approach)
_____ Did you use the terminology and language appropriate to psychology?
_____ Did you use reliable sources? Were you critical of the source’s reliability and you directly questioned it in your paper?

_____ Did you run a spell/grammar check and make corrections?

**References**
_____ Did you mainly use secondary sources (internet, textbooks, research journals/literature)? Did you reference them correctly?

_____ Do you have extensive source references? (footnotes, endnotes, or in-text)

_____ Have you given references for all of your sources and not plagiarized?

_____ If you used websites are you sure of their reliability?

_____ You didn’t use Wikipedia as a source.

**Conclusion**
_____ Does your conclusion have unresolved questions appropriate to your research?

_____ Is your conclusion “the end point of a logical process that has been established by employing a succession of psychological studies and theories to justify the case that has been presented”?

**Works Cited / Bibliography**
_____ Do you have at least ten sources in your works cited page?

_____ Are your sources in alpha-order?

_____ Do you have a variety of sources, i.e. websites, journals, primary sources, secondary sources, etc.?

_____ Are all your internet sources cited correctly according to your manual of style?

_____ Do each of your printed sources have the author, title of publication, place of publication, publisher & date of publication?

**Formal Presentation**
_____ Title Page w/ word count? (Title, name and candidate number, date, word count)

_____ Table of Contents?

_____ Page numbers?
_____ Appendices (if appropriate)?

_____ Under 4000 words and over 3000 words?

**Holistic Judgement**

_____ Have you met with your supervisor on a continual basis?

_____ Has your supervisor seen your rough drafts and given appropriate feedback?

_____ Have you scheduled a time for your *Viva Voce*?

_____ Did you give a copy of your final EE to your mentor?

_____ Did you save your EE on at least three secure places (hard drive, flash-drive, email, external sites, etc.)?